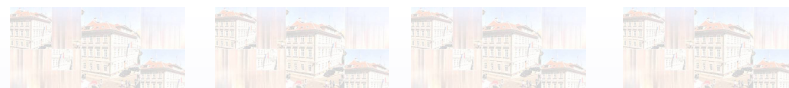


EUROSAI SEMINAR ON AUDITING ETHICS
Luxembourg, 17 – 18 September 2013

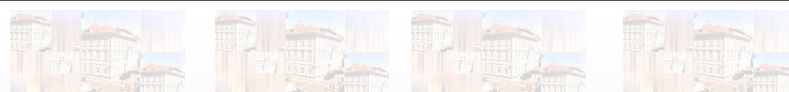
**AUDIT
OF ETHICAL INFRASTRUCTURE
IN CROATIAN GOVERNMENT BODIES**

Anita Materljan, Head of Department



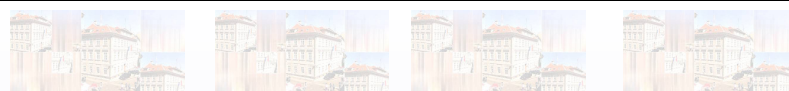
Audit title / audit issue:

*“Regularity and efficiency
of the ethical infrastructure functioning
in the government bodies”*



Decision based on:

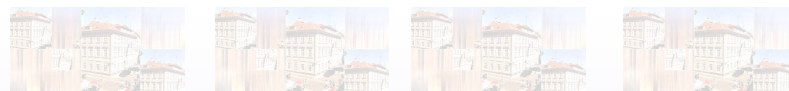
- previous research and situation analysis,
- relevant preliminary study .



Audit approach:

Based on determination of:

- ❖ Audit objectives
- ❖ Audit subject
- ❖ Audit methods
- ❖ Audit entities
- ❖ Relevant regulation
- ❖ Audit plan and programme
- ❖ Available literature, etc.



Audit objective

The main objective :

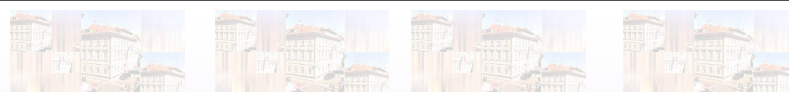
- to evaluate regularity and efficiency of functioning of ethical infrastructure (within 20 ministries),
- to assess ethical conduct of civil servants and compliance with ethical values and principles (within 20 ministries).



Audit objective (cont.)

Specific objective:

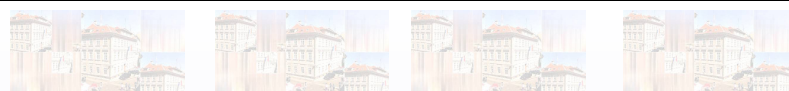
- to check and assess:
 - integrity of ethical infrastructure in the public sector,
 - legal framework for implementation of ethical principles and values in public sector,
 - implementation of rules and regulations related to ethics,
 - level of ethical infrastructure establishment and efficiency of its implementation,
 - level of relevant knowledge and skills of civil servants,
 - activities related to implementation, monitoring and promotion of ethical principles,
 - treatment of complaints, their execution, and reporting,
 - Interinstitutional cooperation,
 - raising awareness of the importance of ethics for good governance.



Audit scope

Audit scope:

- application of ethical principles and values
- implementation of relevant regulation and
- functioning of ethical infrastructure in government bodies.



Audit entities

Audit entities:

- Ministry of Administration
- The Ethics Committee
- 20 ministries.

Audit methods

Based on:

- analysis of legal framework
- meetings / interviews with representatives of the ministries (ethics commissioners and senior/management stuff)
- analysis of relevant documentation (internal regulations, procedures, Ethical Commissioner's records and reports...)
- questionnaire completed by civil servants + statistical methods for analysis of replies,
- monitoring and review of the work of entities,
- benchmarking.

Audit criteria

| Audit area | | Criterion |
|---|---------------------------------------|--|
| Legal framework | Civil Servants Act | -sets high and clear ethical standards - clearly sets ethical principles and values - clearly sets ways of implementation... |
| | Civil Servants Code of Ethics | -clearly sets rules of conduct - sets rules and responsibilities when civil servants don't respect Code of Ethics... |
| | Other rules and regulation | - set rules to ensure personal and professional integrity and ethical values of civil servants - set rules to ensure prevention of conflict of interest - set goals regarding corruption prevention... |
| Institutional framework | Central body (Min. of Administration) | -responsibilities and procedures for collecting complaints - clearly settled - evidences and education - established... |
| | Ethics Committee | - appointed in compliance with Code of Ethics for civil serv. - Independence ensured... |
| | Ethics Commissioner | -decisions on appointments - responsibilities and way of dealing with complaints settled... |
| Efficiency of ethical infrastructure implementation | | -Implementing guidance in place - training programmes - raising of awareness and promotion of Code of Ethics - implementation of relevant measures, rules and sanctions.. |

Key findings and recommendations

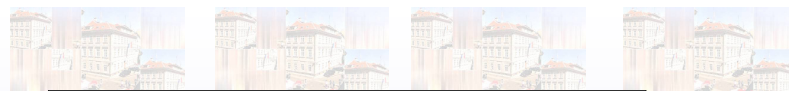
→ related to all audit areas / ethical infrastructure:

- Improvement of legal framework
- Improvement of institutional framework
- Increasing of ethical infrastructure efficacy.

General comment

The main expected outcomes :

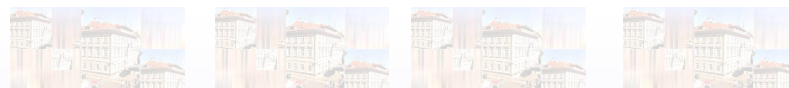
- Improvement of the functioning of ethics infrastructure in the state administration bodies,
- ensuring consistent application of the rules and regulations related to ethics and ethical behaviour,
- Encouragement of ethical behaviour and ethical decision-making,
- strengthening existing mechanisms for monitoring of implementation of ethical principles and
- encouraging of establishment of the missing processes.



General comment (cont.)

**Because of very positive feed back from audit entities,
we believe that this audit will result with added values:**

- increasing of awareness on importance of implementation/respect of ethical principles and values in public sector;
- decreasing of irregularities within the audit subjects, and
- stimulating relevant education on ethics in public sector.



Thank you for attention!